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# EXETER CATHEDRAL SCHOOL

Nursery | Pre-Prep | Prep

## Exeter Cathedral School Behaviour Policy Covid-19 Appendix 2

This appendix is to be read alongside our Behaviour Policy and covers the period of national lockdown starting in January 2021.

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### 1. Context

This appendix has been written to cover the circumstances of the national lockdown beginning January 2021 and in line with Covid-19 guidance from the Department of Education.

### 2. Expectations of pupils who are on-site

These expectations are to be read alongside the normal School Rules which can be found in our Behaviour Policy. Exeter Cathedral School expects that all on-site pupils will:

1. Follow school instructions on hygiene, such as handwashing and sanitising. Pupils will be asked to wash their hands: on arrival, before and after eating and after sneezing or coughing.
2. Move around the school as per specific instructions (for example, one-way systems, out of bounds areas, queuing)
3. Follow instructions about sneezing, coughing, tissues and disposal ('catch it, bin it, kill it')
4. Tell an adult if they are experiencing symptoms of coronavirus, the key symptoms are a recent onset of any of the following: a new continuous cough, a high temperature, a loss of, or change in, sense of taste or smell.
5. Follow rules about sharing any equipment or other items including drinking bottles. Pupils in Prep have been asked to bring their own stationery and books, a device and headphones. These resources must not be shared.
6. Refrain from coughing or spitting at or towards any other person.
7. Follow instructions on physical distancing. Pre-Prep children are not expected to physical distance. We do expect Year 7 and 8 to physically distance. Pupils must endeavour to keep 2m apart from each other when they can, including during breaks and outside. Other Prep pupils must physically distance in a sensible manner i.e. no unnecessary close contact, hugging, touching etc.

## 2. Amendment to sanctions for pupils who are on-site.

If any of the expectations above are not met, or any of the usual School Rules are broken, where appropriate a reminder will be given. If there is a repetition of the behaviour a sanction will be given and parents will be informed. It may be that the first breach of a rule results in a sanction dependant on the nature of the breach. See ECS Behaviour Policy for possible sanctions.

There will also need to be an amendment to the usual school sanctions to reflect the current nature of on-site provision. Friday afternoon and Saturday morning detentions would not currently be appropriate, therefore, these will be replaced by break and lunchtime detentions. Fixed term exclusions from on-site provision will continue to be a possible sanction. In order to adhere to the weekly booking format of current provision these exclusions would run until the start of the following week. Fixed term exclusions will be recorded in the usual way on the schools record of serious sanctions in accordance with our main Behaviour policy and ISI regulations. Provisions for required removal and permanent exclusion apply as normal.

## 4. Rules and expectations when accessing ECS:Learning@Home

The following rules and expectations have been regularly shared with parents and pupils since the launch of remote learning. As pupils on-site will also access remote provision they must also adhere to these rules and expectations.

We hope that you enjoy and benefit from the Remote Learning Platform. It is important that all pupils follow a number of rules and expectations. These are set out below and are an extension to the usual School rules. Please read them carefully with your family members to make sure you understand what is expected of you as a member of the ECS on-line community.

By using the Remote Learning Platform you are agreeing to the following:

At all times you:

1. Will behave in accordance with our normal School rules: normal standards of behaviour, politeness and good manners apply
2. Will work hard and do your best
3. Will follow the instructions and guidance of the teacher at all times

Before the lesson/activity you:

4. Will check the timings of your lessons each day and try to be on time
5. Will get ready before the start of each lesson, with your books/files/pencil case etc
6. Will make sure you are appropriately dressed; explain to other members of the household that they should do the same
7. Will consider your 'work station' carefully:
  - a. you should be in a public area of the house (not in a bedroom with the door shut)
  - b. members of the lesson may see what's around/behind you: are you happy with this?

During a lesson/activity you:

8. Will not begin a lesson/meeting; you will wait for the teacher to do this
9. Will click 'join' once the teacher has started the lesson

10. Will keep your microphone turned off ('muted') when joining a live lesson or assembly unless your teacher says otherwise
11. Will interact politely and respectfully: being in a digital classroom doesn't mean we don't expect high standards.
12. Will use the chat function (the stream on the right-hand side) appropriately:
  - a. to ask a question of the teacher (ask your question politely and once; please be patient and give the teacher the time to reply)
  - b. to answer a question if asked to do so

## 5. Rewards and sanctions for pupils engaged in remote learning

### i. Rewards

The usual rewards as detailed in the main policy will apply e.g. housepoints, Headmasters Commendations. Teachers can also send praise stickers to pupils on MS Teams.

### ii. Sanctions

As with on-site pupils, Friday and Saturday detentions will not be appropriate. We will involve parents at an early stage in discussions regarding any on-line behaviour issues. If problems persist, we may require a pupil to complete a fixed-term exclusion from remote access to Teams. This will have a minimum duration of one day. Fixed term exclusions will be recorded in the usual way on the schools record of serious sanctions in accordance with our main Behaviour policy and ISI regulations. Provisions for required removal and permanent exclusion apply as normal.

## 6. Distribution of appendix

This appendix will be shared with all staff, and with all pupils by form tutors. This will be followed up with regular reminders. It will be saved on each forms Teams page. It will be uploaded to the Policies areas of the School website. This will be followed up with regular reminders.